

# ACNV Arts Education 2011-2012 Grant Application

## APPLICATION CHECKLIST

**ALL REQUESTS FOR MATCHING FUNDS FROM ACNV'S ARTS EDUCATION GRANT PROGRAMS MUST INCLUDE:**

- This completed application form
- A letter of intent describing the school or group's Arts Education needs, including the goals of the program, workshop choices, and existing funding sources.
- A completed Grant Application Worksheet showing the details of the proposed program

School/Organization: _____	Contact Name: _____
Billing Address: _____	Position: _____
_____	Phone: _____
_____	Email: _____

Title I?	Funding Details	Please tell us...
<input type="checkbox"/>	10/11 Arts Ed Program Total Budget:	What will it cost? \$
	10/11 Arts Ed Available Funding:	What do you have? \$
	10/11 Arts Ed Grant Requested:	What do you need? \$
	10/11 Arts Ed Grant Approved: (ACNV Use Only)	\$

Organization Representative Signature (REQUIRED) _____	Printed Name and Title _____	Date _____
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ACNV Approval Signature _____	Printed Name and Title _____	Date _____
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### **ACNV Arts Ed Grant Application / Payment Policy Summary**

- 1) Grant applicant must submit a COMPLETE grant application, including signature, before teaching begins.
- 2) If approved, ACNV will countersign and return the approved grant application.
- 3) Workshop artists are paid \$40 per hour plus ½ hour prep time for each classroom hour. Touring Performers as paid on a performance basis.
- 4) Artists and performers work with grant recipient to schedule work.
- 5) Artists and performers will invoice grant recipient directly. To avoid delays it is recommended that ACNV receive a copy of any invoice.
- 6) Grant recipients must request grant funding AFTER teaching or performance is complete. ACNV will issue the grant check within two weeks. Please contact ACNV directly if special arrangements must be made.
- 7) *In order to be considered for future grant funding, grant recipients must complete and return an evaluation of the program.*

**MAXIMUM GRANT AMOUNT \$1,000 ON 1:1 MATCHING FUND BASIS\***

*Please indicate if you are a Title I school.*

## Grant Application Letter of Intent

Each year Arts Council Napa Valley must apply for continued funding of the Arts Education grant program. Please help us by describing your school or group's Arts Education needs and program with as much detail as possible. Some items to include:

- The goals of the program
- Any specific reasons behind your workshop choices
- The number of children served and their approximate ages
- Your existing funding sources